

2020 CIGNA (NON-MEDICARE) HEALTHCARE OPEN ENROLLMENT CHECKLIST

Your enrollment journey begins here. Consider the following for a smooth enrollment.

- ✓ If you are not making any changes to your and/or your dependents Cigna Healthcare coverage, you **DO NOT** need to return an enrollment form; however, please provide us with your current email address at retiree@dadeschools.net.
- ✓ If you are making changes to your current benefits, complete the 2020 Healthcare Open Enrollment form and FRS form enclosed in your enrollment package and return them by the enrollment deadline. Keep a copy of your enrollment form for your records.
- ✓ Contact your provider prior to making changes to your current benefits to verify they are a participating provider in the plan. Remember to always verify provider participation prior to scheduling an appointment or receiving services.
- ✓ If covering a dependent, a valid Social Security Number must be provided.
- ✓ If selecting healthcare coverage for your family, you must submit dependent eligibility documentation for all covered dependents, if not previously submitted during the Flexible Benefits Only enrollment.

Open enrollment deadline is March 13, 2020

We encourage you to attend one of the Retiree Benefits Fairs to get latest updates on your Cigna Healthcare (non-Medicare) benefits.

BRING YOUR ENROLLMENT PACKAGE TO THE BENEFITS FAIR!

For additional information about 2020 Benefits, including rates, visit www.dadeschools.net, under Highlights, click on 2020 Benefits.